





**User Agreement** 

Whilst using the Hall for the agreed event(s), I confirm that I/we shall ensure the Health and Safety of all those involved in the said activity. I confirm that I have read and abide by the Hall Risk Assessments, Health & Safety Guidelines, and Welsh Language, Equal Opportunities and Environmental Policies. I also confirm that I/we have undertaken all appropriate Risk Assessments and Risk Management procedures regarding users, and including personal Risks Levels in relation to Covid-19 for employees and volunteers.

I also confirm that care will be taken to ensure that no damage is caused to the fabric of the building or equipment within the Hall or its environs.

We will also ensure that all fire exits are kept clear at all times and that everyone at the event will be made aware of the evacuation procedures.

All young people will at all times be supervised. Consideration will also be given to the local residents whilst the activity is in process.

I confirm that I have been made aware of the Hall heating operating instructions.

A basic First Aid kit can be found in the Hall kitchen and the Committee Room kitchen. Should medical assistance be required ring 999, and also 07708 174629 or 07419 201050 to inform hall management.

Signed on behalf of (Group or Activity):	
Signed by (print name):	Date:
Signature:	