

Neuadd Glannau Ffraw, (NGF) Aberffraw Village Hall Committee

Minutes of Meeting Management Committee. 8th May 2019 (19/05)

Present: Mr. T.Graham, Mrs. H.Williams, Mrs G.Stallwood, Ms Kirsty M. Robinson Ederle, Mrs A.M.Owen, Mr. J.Owens, Mr. M. Wilson, plus 5 non committee attendees.

Apologies: Mrs. B. Owen, Mr D.Coakley.

Absent: Mr K Levitt.

Minutes of Meeting No. 19/05: As meeting in April was cancelled, M.Wilson ran through the items listed below which were published by him.

Matters Arising:

19/18 Scruff's Dog Show

More entrants showed up this year than last and a good time was had by all. Contributions to the hall funds were received and handed over to J.Owens.

19/19 Cinema for youngsters

No follow up to this item and it is now on hold.

19/20 Bingo machine

Following an item raised on whether a small charge should be made for the use of the bingo machine, a discussion took place around the general financial arrangements for the bingo sessions and how little funds are actually raised during a year, after taking into account the fact that the tickets are currently paid for by the hall. Discussions to take place with the bingo organisers.

Action:?

19/22 Financial Report. J.Owens submitted a balance sheet which shows a healthy balance.

19/11 Grant Spend update. All the contractor bills have been paid bar one, which will be for the extra work to the outside area adjacent to the kitchen. T.Graham said that a final layout has not yet been agreed.

Action: T Graham

19/12 Bodorgan Grant. M.W. reported that the fire doors have been requested to be ordered but a deposit has been requested for action by the treasurer.

The exterior painting will take place when the weather becomes more favourable due to the need of a constant temperature above 8 degrees needed for the coating to be applied.

The items are currently on hold for J.Owens to discuss with Mr T.Dodds how funding will be paid to the hall. Despite several attempts by J.Owens, he has been unable to talk with Mr Dodds

M.Wilson to attempt to set up the conversation and allow J.Owens to give the order to proceed.

Action: J.Owens

19/24 Future Activity. M.W. informed the meeting that dog training sessions on Wednesday evenings have commenced.

The hall has been booked for use as a polling station on May 23rd. As the council require the hall to be opened for 06.30, M.Wilson has agreed to be available to open and set up for the council.

Friday June 14th has been booked for an evening First Aid course.

The Anglesey Druids have booked a meeting in the main hall in July and agreed a price of £50.

Any Other Business:

Notice boards

J.Owens to discuss with others what sizes of boards are required as the funding has been agreed with the Community Council.

Caretaking

An assistant is required as Ms S. Dunkley has resigned due to her business duties taking up so much of her time. Advert required . **Action: ?**

Chairman Retirement

M.Wilson thanked all for the help they have given him during his tenure as Chairman/Secretary and other duties and said that he would now leave the meeting as they had to discuss how the hall would operate in future. He left the Hall mobile phone, keys and hard copy files. He also said that any further electronic files that he may have will be given to whoever needs them.

Further notes were added by MM

1. Mike Wilson was thanked for all his hard work for the Community Hall in recent years.
2. The Treasurer chaired the rest of the meeting and noted that in addition to filling the vacant posts it would be sensible to appoint a future Treasurer at this stage to replace him when he retires from the post.
3. Each attendee then introduced themselves to the group giving an indication of their skills and interest in taking on roles on the Committee or giving general assistance. The following were proposed and voted on to the Committee and passed:-
Chairperson: Mike Mahon
Secretary: Elaine Todd
Treasurer: Gillian Mahon
(Note: Past Treasurer John Owens to assist in hand-over for an interim period.)
4. It was also noted that further discussions were needed to define the exact roles of Committee members and to make arrangements regarding Hall Bookings – possibly including an electronic calendar; Publicity – Grapevine, Website, Facebook ; recording of key holders; and arrangements for footballers fitness sessions.
5. For now the mobile phone and booking sheets would be left with the Warden.
6. Discussions were held around the need for the modern equivalent of CRB checks if children's activities were run in the Hall.
7. Ms S Dunkley briefly attended the meeting to discuss further Dog Training event bookings.
8. J.Owens agreed to produce an updated contacts list.

Date of next meeting: Wednesday 12th June 2019 at 7 p.m.