

# Neuadd Glannau Ffraw / Aberffraw Village Hall

## Hall Management Committee Agenda

**Meeting:** 14<sup>th</sup> October 2020 (7.00pm)(Annual General Meeting)via Zoom

**Present:**

**Apologies:**

**Minutes of previous Meeting:** 9<sup>th</sup> September 2020 (AGM)

**1. Matters Arising:**

*Items not covered by headings below*

Charity Commission Accounts Submitted. Community Council notified

Music License Renewal (Done)

Smoke & Heat detectors (Done)

COSSH assessments (Done)

Door Glass safety / Garden Room Key / Kitchen Hatch /

Fire Bell / Fire Drill (To be completed)

\*Hall insurance (Community Council)

**2. Chairperson's Report:**

Current Events in Hall

Purchases: Weights / Office 365 Renewal

\*Treasurer Resignation

\*Community Council Items

**3. Vice-Chairperson's Report:**

**4. Treasurers' Report:**

**5. Secretary's Report:**

**6. Reports from Regular User Representatives: + Dog Training ?**

**7. Publicity:** Grapevine, Website, Facebook

**8. Future Events:**

Oct 16: Psychic Evening (Cancelled)

Oct 31: Halloween Event (Cancelled ?)

Nov 21: Craft Market (Cancelled ?)

**9. Any Other Business:**

**Date of Next Meeting:** 11<sup>th</sup> November 2020 – Time & Format tba