

# Aberffraw Village Hall

## Health and Safety Policy

The Aberffraw Village Hall Management Committee acknowledges that our activities are carried out in premises, and on sites, where hazards may exist. We therefore commit to conducting our activities in a manner that seeks to prevent injury and ill health to our volunteers, to users of the Hall, and to others who may be affected.

In that regard we are committed to the following:

- Providing a safe and healthy environment for volunteers, members of the public, committee members and business owners when using the Village Hall or attending our events.
- Providing adequate resources for the Village Hall Management to meet its health and safety responsibilities.
- Providing adequate and competent supervision of all activities we arrange.
- Providing sufficient health and safety training for Management Committee members and Volunteers to carry out their health and safety responsibilities.
- Achieving continuous health and safety improvements through the effective organisation, planning, implementation, monitoring and review of health and safety management systems and performance.
- Responding to internal and external changes that may affect normal health and safety arrangements.

The Village Hall Management Committee will take all reasonable steps to identify and reduce hazards to a minimum but all volunteers and users must appreciate that their own safety, and that of others, also depends on their individual conduct and vigilance.

The successful implementation of this policy depends on the awareness and commitment of all members of the Management Committee and all volunteers who support the activities of the Village Hall. Accordingly, all new members and volunteers will be made aware of the existence of the policy when first joining and made aware that they will be expected to conform with its requirements.

Compliance with this policy will be monitored and reported to the Management Committee on an annual basis.

Further Health & Safety materials may be found in the Village Hall Handbook

Mike Wilson – Aberffraw Village Hall Management Committee Chairman

Reviewed & Revised 25/05/2017