

# **RULES AND CONSTITUTION**

## **ABERFFRAW VILLAGE HALL**

### **1. TITLE**

The Group will be referred to as **'Aberffraw Village Hall'**

### **2. VISION STATEMENT**

'To provide an environment in which the aspirations of the community, its groups and individuals can be realised'

### **3. OBJECTIVES**

**'The provision and maintenance of a village hall for the use of the inhabitants of the community of Aberffraw and its neighbouring area, without distinction of political, religious, or other opinions, including use for meetings, and for other forms of recreation and leisure-time activities, with the object of improving the conditions of life for the said inhabitants'**

### **4. MEMBERSHIP**

It will be open to individuals with an interest in promoting the vision statement noted above in point 2, and the objectives noted in point 3.

Any child or young person within the community has the right to participate in the activity irrespective of age, or gender.

### **5. MANAGEMENT**

The day-to-day management of the Club will be in the hands of Honorary Officers of 'Aberffraw Village Hall'

### **6. THE OFFICERS**

Officers of 'Aberffraw Village Hall' will be Chair, Vice-Chair, Secretary, and Treasurer.

The officers will remain in office for one whole year, but may be allowed to put their names forward for re-election, each officer shall retire annually.

### **7. TERMINATION OF MEMBERSHIP**

A member will cease to be a member if he or she:

(1) is disqualified from acting as a trustee by section 72 of the Charities Act 1993; or

(2) is absent without permission of the members from all their meetings held within a period of 12 months and the members resolve that his or her office be vacated; or

(3) gives not less than one month's notice in writing of his or her intention to resign (but only if at least one third of the total number of members will remain in office when the notice of resignation is to take effect

**8. THE SOCIETY'S ANNUAL GENERAL MEETING**

The Club's annual general meeting will be held each September. The Secretary must give at least 10 days notice of the date, time and location of this meeting. In keeping with the requirements of the constitution, the Secretary must also be responsible for sending out the agenda, as well as a copy of the annual report and balance sheet for the previous financial year

**9. ABERFFRAW VILLAGE HALL**

The Chairman will chair each meeting if present. Otherwise the Vice-Chair will chair the meeting. If neither the Chair nor the Vice-Chair is present, the committee may elect a chairman from these members who are present. It is necessary to have at least two-thirds of the voting members present in order to hold a meeting of 'Aberffraw Village Hall'. Committee members will not exceed 8 including officers.

**10. VOTING**

- i. In each meeting matters may be decided upon a show of hands.
- ii. The person who presides over any meeting of the Committee has the right to his own vote as well as a casting vote where the vote has tied.

**11. FINANCIAL**

- i. 'Aberffraw Village Hall' has the right to administer the Monetary Fund to promote their 'objectives'
- ii. Everything that is bought on behalf of the group, and is used by the officers or the members will remain the property of 'Aberffraw Village Hall'

**12. CHANGING THE CONSTITUTION**

From time to time the constitution may be changed, improved or added to, but only during the Club's Annual General Meeting through a vote by at least two thirds of the voting members present. Any change, improvement or addition to the constitution should be made through a notice of motion and presented to the Secretary at least one month prior to the annual general meeting.

**13. DISSOLUTION**

If it is decided to terminate 'Aberffraw Village Hall' no monies or possession belonging to the committee (following the payment of debts or outgoings) may be shared between the members, rather, they will be given to other groups or charitable societies with similar objectives. It may be wound up through vote when at least two-thirds of the committee are present.

Signed ..... Position within Committee .....

Date Constitution signed and approved .....